

School Safety Meeting Summary

School DBN: 28Q174 **Date:** November 6, 2020 **Time:** 9:45 am

Building and Room: Auditorium

Committee Members in Attendance

Karin Kelly (Principal), Kerstin Kobetitsch (Assistant Principal), Len Pizza (Teacher), Randi Lazrus (Teacher), Richard Niccolich (Recording Secretary – UFT Delegate), Laura Hui (Parent Coordinator), Dave Menoscal (Custodian), Sumiya Mazumder (SSA), School Nurse Olga Masturova, Josephine Conigliaro (School Aide)

Additional Attendees (if applicable)

Was this meeting open to parents and other community members? No

Agenda Item #1: Review Previous Months Summary Including Follow-up

a. Discussion, b. Decisions, c. Next Steps:

a. October's Safety Minutes were reviewed.

- *Agenda Item #2: Opening Day Procedures*

Children arriving from the bus are being held in the hallway across from the Principal's office until they are sent up.

- *Agenda Item # 3: Health Screening Procedures*

The following information was shared with arrival personnel:

- No physical contact is to be made with the digital thermometers.
- All students will have their temperatures taken.
- Temperatures will be retaken in the case of a high reading, error or malfunction.
- Since siblings have been placed in the same letter group (A, B, C), the older sibling will enter and be screened at the same entrance as the younger sibling.

- Agenda Item #4: Emergency Readiness

- a. PS 174 has been and will continue to comply with the Emergency Readiness mandates.
- b. PS 174 has been and will continue to comply with the Bus Safety Drill mandates.

-Agenda Item #5: Door Alarms

- Ms. Kobetitsch has allocated keys.

-Agenda Item #6: Grab & Go Food Pick-up/Remote Students

- A student desk was given to the kitchen staff in order to safely facilitate the distribution of food.

Agenda Item #2: Emergency Readiness

a. Discussion, b. Decisions, c. Next Steps:

- a.** -There are Emergency Readiness mandates that must be followed.
- 2 Evacuations and 1 Lockdown Drill were completed by October 31st.
- The 1st Evacuation Drill consisted of 2 partial drills. The 2nd was the whole school.
- Some shades on door windows have been falling.
- b.** -a. There are 12 Emergency Drills that must be completed this school year: 4 Lockdown Drills and 8 Evacuation Drills.

-b. Door window shades must be attached in a different way (other than Velcro).

c. –a. PS 174 will comply with the Emergency Readiness mandates.

-b. Door window shades will be stapled to doors to prevent falling.

Agenda Item #3: Covid Testing

a. Discussion, b. Decisions, Next Steps:

a. -Testing in a Yellow Zone is done weekly.

-Staff or students who will be tested are determined randomly.

b. PS 174 will aid Test & Trace when they come to our location.

c. Staff and parents of students will be encouraged to give consent for testing.

Agenda Item #4: School Construction

a. Discussion, b. Decisions, c. Next Steps:

a. The air conditioning project is continuing. The health and safety of students and staff is paramount.

b. Workers and inspectors will be reminded that they cannot enter the building until 3:00.

-Staff will leave the building by 3:00 daily.

c. -Staff will be notified, ahead of time, when their room will be worked on.

-The SCA will be contacted when workers or inspectors come before 3:00.

-Staff will be reminded daily that the building closes at 3:00

Agenda Item #5: Walkie Talkies

a. Discussion, b. Decisions, c. Next Steps:

- a. Walkie Talkies are essential for communication during drills and emergencies.
- b. Walkie Talkies have been assigned to Warden and Searcher teams.
- c. More Walkie Talkies will be purchased.

Agenda Item #6: Miscellaneous Safety Information

a. Discussion, b. Decisions, c. Next Steps:

- a. -The Safety Plan needed some minor changes and has been fully approved.
- The Evaluation/Reunification plan has been completed.
- The Isolation Room can only be used when the nurse has determined that someone is exhibiting Covid-like symptoms.
- b. n/a
- c. n/a

Date of Next Meeting: December 4, 2020